

Rolleston Kindergarten

Risk Assessment for Coronavirus

This risk assessment has been compiled to address the risks associated with Coronavirus (COVID-19) so that sensible measures can be put into place to control the risk of transmission of the infection at Rolleston Kindergarten for the parent/carers, children and staff attending. Public Health England is clear that if early years settings follow the UK Government Guidelines for COVID-19 then the risk of transmission of the virus will be lowered.

The following UK Government Guidelines have been followed:

- COVID-19 Recovery Strategy
- Actions for education and childcare settings to prepare for wider opening from 1st June 2020
- Safe working in education, childcare and children's social care, including the use of PPE
- Implementing protective measures in education and childcare settings
- Cleaning in non-healthcare settings
- Safer travel guidance for passengers

Parent/carers

1. **Do not bring your child to Kindergarten** if they or any other member of your family are displaying any symptoms of coronavirus, which are: high temperature, fever, new persistent cough, and or Anosmia (loss of or change in normal sense of smell/taste), follow the government's rules for self-isolating. Inform Kindergarten if for any other reason your child will not be attending a session by ringing 01283 813299.
2. **Getting to Kindergarten:** walk or cycle where possible, drive if necessary, avoid public transport
3. **Dropping off to minimise adult to adult contact:** only one parent should accompany their child and do not come down the side of the building, drop off at the front door, do not enter the building yourself and maintain the 2 metre distancing rule while waiting to be seen by a member of staff. Once your child is inside Kindergarten leave the area as soon as possible, do not gather outside
4. **Collecting children:** the reverse measures of dropping off with staff making sure your child has all their belongings before releasing them to you. If it is not going to be the same person collecting as the one that dropped off please inform a member of staff when dropping off or telephone to let the staff know, on the above number, before collection time. Make sure the person coming for your child knows what the new procedures are for collecting children from Kindergarten.
5. **Effective infection protection and control when child returns home from setting:** normal personal hygiene and washing of clothes following a session at Kindergarten is recommended.

Children

1. **Dropping off:** as soon as children come into Kindergarten they will be asked to wash their hands under running water using liquid soap for 20 seconds and to dry them thoroughly with a paper towel. Alternatively hand sanitizer can be used making sure that all parts of the hands are covered. The children will be asked to wash their hands regularly throughout the session including before and after snack, after sneezing and coughing. A picture sequence of washing hands is displayed by the wash basins in the toilet area of Kindergarten.
2. **Good respiratory hygiene:** children will be encouraged to use tissues to catch coughs and sneezes and dispose of them in the waste bin provided in-line with the governments approach of 'catch it, bin it, kill it'. They will also be discouraged from touching their nose, mouth and eyes more than necessary.

3. **Personal Protective Equipment (PPE):** is not recommended for children at Kindergarten. Children are deemed not able to handle the PPE as directed and this may inadvertently increase the risk of transmission of the virus.
4. **Toilet area:** the number of children in the toilet area at any one time will be regulated by sending them individually at regular intervals.

Staff

1. **On arrival:** wash hands under running water using liquid soap for 20 seconds and dry them thoroughly with a paper towel or use hand sanitizer making sure that all parts of their hands have been covered. Open windows to ventilate the play room. Remove unnecessary items from the environment such as soft furnishings, soft toys and those toys that are hard to clean because of intricate parts and alter the layout of the play room, being aware of how play equipment is used, to minimise contact.
2. **Dropping off:** support parents to comply with the new protocols being used at kindergarten. Complete the daily register, any non-attendance of a child who has a social worker must be reported. As soon as a child comes into Kindergarten encourage them to wash their own hands under running water using liquid soap for 20 seconds and to dry them thoroughly with a paper towel, giving help where necessary, or use hand sanitizer making sure that all parts of the child's hands have been covered. Encourage all children to hang their own bags and coats on the dressing up rack situated in the outside play area, helping where necessary. Continue with frequent hand washing throughout the session for everyone especially before and after snack, after sneezing and coughing.
3. **Good respiratory hygiene:** tissues will be used to catch coughs and sneezes, they will be disposed of in the waste bin provided in-line with the government's approach of 'catch it, bin it, kill it'. Waste bins will be emptied throughout the session. Touching of nose, mouth and eyes is discouraged.
4. **Social distancing in the setting:** adults will endeavour to maintain a 2 metres distance between themselves whilst at Kindergarten.
5. **Personal Protective Equipment (PPE):** staff are not required to wear PPE. Frequent hand washing, good respiratory hygiene and regular cleaning are effective measures in controlling the spread of coronavirus at Kindergarten. Follow normal practices for nappy changing using standard aprons and gloves and washing hands as previously described.
6. **Learning environment:** Kindergarten staff will use reasonable endeavours to deliver learning and development requirements, in accordance with the EYFS.
7. **Outside space:** will be used as much as possible as it limits transmission and allows easier distancing between children and staff. All outside equipment will be cleaned at the end of every session following the government guidelines 'cleaning in non-health care settings'.
8. **Disposal of waste:** staff will follow the government guidelines 'safe working in education, child care and social care including the use of PPE'.
10. **Cleaning:** more regular cleaning will be carried out especially on frequently touched surfaces such as toys, books, tables and chairs, door handles, sinks, toilets and light switches. The usual standard products can be used and the government guidelines 'cleaning in non-healthcare settings' can be followed.

11. **Monitor children:** children's physical and mental health and wellbeing will be monitored to detect anyone displaying Coronavirus symptoms, see the government guidelines 'Implementing Protective Measures in Education and Childcare Settings', and to identify anyone that may need additional support, see the government guidelines 'Actions for Education and Childcare Settings to prepare for wider opening from 1 June 2020'. If a child starts to demonstrate symptoms of the coronavirus they will be sent home immediately, they should be moved to quiet area 2 metres away from the other children whilst waiting for their parent to collect them. Even a child who is teething could display some of the symptoms (temperature) so to protect everyone at Kindergarten they should be sent home to self-isolate for seven days and if the symptoms don't develop further they can return.

Partners

1. **Inform Staff:** of all the changes to procedures and routines, working days and times, children attending, health and safety procedures and the risks involved. Obtain their consent to come back to work and agree to the changes. Supply them with copies of the Coronavirus risk assessment document and all the associated government guidelines used to compile the document.
2. **Monitor Staff:** be conscious of the wellbeing of staff themselves and the need for flexible working practices to promote and support a good work life balance.